



STUDENT/PARENT iPad AGREEMENT: 2017-2018 SCHOOL YEAR

Student Name: _____

Parent Name: _____

Address: _____

Parent Email Address: _____

Home Phone: _____ Cell Phone: _____

Device and equipment (Case and power cord included)

iPad serial number: _____

TCHS asset tag number: _____

Acceptable Use Agreement

I have read and agree to The Catholic High School of Baltimore Acceptable Use Policy. I understand that violations of this policy could result in suspension of both equipment use and Internet/Network access. The full Acceptable Use Policy can be found on the PlusPortals online learning management system.

Terms of Agreement

The Catholic High School of Baltimore assigns each student an Apple iPad and an Apple ID account. The school grants permission to the student to have full use of the iPad described in this agreement. The student is responsible at all times for the care and appropriate use of the device. **The device remains the property of the Catholic High School of Baltimore and cannot be transferred to any other person without consent of the school.**

The device will be used by the student throughout their years at Catholic High. If the student withdraws or is asked to leave the school, the device is to be immediately returned to the school; failure to do so may result in legal action.

The school reserves the right to request return of the device at any time for updates and reconfiguration or for lack of compliance with this agreement. The device will be returned each summer for updates. **Failure to return the device (including the original case and the original power cord) by the announced date for summer maintenance and updates will result in financial responsibility for the equipment.**

Damage and Repair Agreement

I understand that once the device, power cord, and case are assigned to the student, the parents or guardians assume responsibility for them. Any accidental damage or theft must be reported immediately to the Technology Department in order for the school to report a claim to the insurance company and for the student to receive a replacement device. **The device cannot be repaired or replaced by a third-party repair facility other than The Catholic High School of Baltimore's contracted insurance company.** If the assigned device is lost, stolen, or damaged through negligence, vandalism, or failure to follow the **Care of Equipment Agreement** guidelines, then the parents or guardians are responsible for the cost of repair or replacement. Students or parents cannot purchase replacement parts which were originally distributed with the iPad (i.e. charger, USB cable, and iPad case). **iPad device replacement and/or repair costs are as follows: 1st claim: \$100, 2nd claim: \$200, any further claims: \$300/each. Claims are accumulated within the same school year. Power cord replacement cost: \$30.** Manufacturer defects are covered by the one-year Apple manufacturer warranty, and these device defects or malfunctions must be reported immediately to the Technology Department.

Loaner iPads

Loaner iPads will be issued to students on a first come, first served basis and only to students whose iPads have manufacturer defects or accidental damages. Students may continue to use the loaner iPad until their original device is reissued. Loaner iPads will not be issued to students who forget to bring their device to school. Any damage to a loaner, while in the student's possession, will result in paying the \$100 deductible to cover the deductible for the repair.

Right of Inspection Agreement

I understand the student and the parent shall make the equipment available to the school's Technology Department for purposes of maintenance and repair.

Administration, faculty, and staff have the right to remove the iPad from the student's possession for inspection and/or for violation of the Acceptable Use Policy.

Proper Usage and Care of Equipment Agreement

School issued passwords may not be changed, including:

- Students may not change their iPad passcodes
- Students may not change their Apple ID account email address or password
- Students may not use a personal Apple ID account on school-issued iPads (i.e. to purchase applications)
- Students may not restore or erase iPad data without prior consent of the Technology Department
- Students may not link or connect personal Apple accounts or data to school-issued iPads

The equipment may only be used in a careful and proper manner, including the following:

- School-issued cases should remain on the iPad at all times
- Cases may not be defaced in any manner, this includes writing or the application of stickers
- iPads may not be placed in backpacks
- Do not expose the iPad to extreme heat or cold for long periods of time
- Keep away from food and drinks
- Clean only with a dry soft cloth or with iPad cleaning products supplied by the school
- iPads are not allowed to be out during lunch periods where food is being consumed

A student's failure to follow any of these guidelines or the Acceptable Use Policy may result in disciplinary action, suspension of iPad use, and/or restoring the iPad to factory default settings.

I have read and understand this agreement. I accept responsibility for my daughter's proper use and care of this device.

Parent Signature _____ Date _____

I have read and understand this agreement. I accept responsibility for proper use and care of this device.

Student Signature _____ Date _____