Grade Level	
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Community Service Hours Log Sheet 2019-2020

First Half Due (15hrs)	Final Hours Due (Total=30hrs)		
During Midterm Exam Week	April 30, 2020		

Directions: Please use the form below to document your Christian community service hours and responsibilities. When documenting recurring service, please use a new line for each week of service. If you would prefer to attach an official log or formal documentation from an organization, all columns must be filled in other than date & time in order to be considered complete. **Take this form with you on the day of your service so that you can have it signed at that time.** Turn in to Library or Campus Ministry Office ASAP.

Organization (and event - if applicable)	Date & Time	Hours	Supervisor Name and Title	Supervisor Phone or Email	Supervisor Signature
Example:					
Our Daily Bread	11/2/19 9a-1p	4	Sandy Smith – Volunteer Manager	(Name & email/number)	(signature)
Example:	6/10/19-6/14/19				
St. Michael - Vacation Bible School	8a-12p each day	20	John White – Youth Minister	(Name & email/number)	(signature)
Example:	7/11/19 & 7/18/19		Nancy Williams – Volunteer Onboarding		
Gilchrist	3p-7p	8	Coordinator	(Name & email/number)	(signature)

(and	Organization event - if applicable)	Date & Time	Hours	Supervisor Name and Title	Supervisor Phone or Email	Supervisor Signature

Please describe in detail your responsibilities during these hours of service:						

Use reverse to document more hours and experiences

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